

1. All submitted materials are carefully selected and reviewed. An editorial board reserves the right to reject an article or return it as requiring improvement. The author is obliged to improve the article according to the remarks of the reviewers and the editorial board.
2. An editor should considerate all manuscripts offered for publication without prejudice, evaluating each on its merits without regard to race, religion, nationality, status, or institutional affiliation of the author(s). An editor may take into account relationships of a manuscript under consideration to others previously offered by the same author(s).
3. An editor should consider manuscript submitted for publication without delays.
4. The whole responsibility for acceptance or rejection of an article rests with the editor. Responsible and reasonable approach to the duty requires that the editor seek advice from reviewers, Doctor of Science of required specialty, as to the quality and reliability of manuscripts submitted for publication. However, manuscripts may be rejected without external review if considered by the Editors to be inappropriate for the journal.
5. The editor and members of the editor's staff should not disclose any information about a manuscript under consideration to anyone other than those from whom professional advice is sought. After a positive decision has been made about a manuscript, it should be published in the journal and in the website of the journal.
6. It is acceptable to spread articles published in the journal or quotations over the Internet with precondition of giving references and links to the primary source. Publication and/or distribution of materials from the journal by third parties or organizations in print and electronic media are prohibited.

7. According to the international law of electronic media copyright, copying of materials published in electronic journal in full or in part is not allowed without the prior written permission of author(s) and Editors. In case of use of the published materials in context of other documents, references to the primary source are required.

8. An editor should respect the intellectual independence of authors.

9. Editorial responsibility and authority for any manuscript authored by an editor and submitted to the editor's journal should be delegated to other qualified person, such as a member of its Editorial Board.

10. Unpublished information, arguments, or interpretations disclosed in a submitted manuscript should not be used in an editor's own research except with the consent of the author. However, if such information indicates that some of the editor's own research is unlikely to be profitable, the editor could ethically discontinue the work. When a manuscript is so closely related to the current or past research of an editor as to create a conflict of interest, the editor should arrange for some other qualified person to take editorial responsibility for that manuscript.

11. If an editor is presented with convincing evidence that the main substance or conclusions of a report published in an editor's journal are erroneous, the editor should facilitate publication of an appropriate report pointing out the error and, if possible, correcting it. The report may be written by the person who discovered the error or by an original author.

12. An author may request that the editor not use certain reviewers in consideration of a manuscript. However, the editor may decide to use one or more of these reviewers, if the editor feels their opinions are important in the fair consideration of a manuscript. This might be the case, for example, when a manuscript seriously disagrees with the previous work of a potential reviewer.

### **Editorial Board is guided by the following documents:**

- Code of conduct and Best Practice Guidelines for Journal Editors – [Committee on Publication Ethics](#)  
[COPE CODE OF CONDUCT](#) ,□
- 
- Publishing Ethics, Publishing Ethics Resource Kit – [Elsevier](#) .
- [Budapest Open Access Initiative \(BOAI\)](#)
- [Berlin Declaration on Open Access to Knowledge in the Sciences and Humanities](#) .
- Recommendations from the [Project on Promoting Academic Integrity in Ukraine](#)